

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – April 4, 2025

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, April 4, 2025, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Leon Heaton
Danielle Matlock
Robert Durham

DEPARTMENT OF PROFESSIONAL LICENSING

April Alsabrook, Section Supervisor
Lisa Traylor, Board Administrator
Daniel Leffel, Board Attorney
Courtney Cook, Finance
Chasity Wray, Finance

OTHERS IN ATTENDANCE

Brittney McIntyre
Ginger Cagle
Christin Cheatman
Whitney Tuttle

MEMBERS NOT PRESENT

David Gearheart
Dr. Stephanie Raglin, Board Chair

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Mrs. Matlock made a motion to approve March 7, regular board meeting minutes. Motion was seconded by Mr. Heaton, and the motion carried unanimously.

DPL REPORT

- Commissioner Lawson informed the board that HB580 did not pass Senate.

OLD BUSINESS

- The board discussed setting up a special board meeting to address trainings for HB505.
- The board discussed with Commissioner Lawson about adding an additional staff member to the ADC, and Commissioner Lawson stated that she would begin the process.

NEW BUSINESS

- The ADC board asked Mrs. Traylor to provide an excel spreadsheet every month to list all CADC, LADC and LCADC that are not currently board approved supervisors.

LEGAL COUNSEL REPORT

- Mr. Leffel informed the board that the CCS regulation was still in process to be reviewed.

APPLICATION REVIEW

- Mr. Heaton made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mrs. Matlock, and the motion carried unanimously. The Board entered closed session at 10:23 a.m.
- Mrs. Matlock made a motion to enter open session at 11:17 a.m. Motion was seconded by Mr. Heaton, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mr. Heaton made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mr. Durham, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- The Complaints committee did not meet.

TRAVEL AND LODGING

- Mr. Heaton made a motion to accept travel, Per Diem for the April 4, 2025, meeting. Motion was seconded by Mr. Durham, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, May 9, 2025 @ 10:00 a.m.

ADJOURN

- Mr. Heaton made a motion to adjourn at 11:18 a.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

